



# TOOGOOLAWAH STATE HIGH SCHOOL

25 June 2020

Dear Parent/Caregiver

## re 2021 Year 7 Enrolment Interviews

Thank you for completing the **Expression of Interest Form**. The **next step** in supporting you and your student to transition to Toogoolawah State High School is to invite you to attend an **enrolment interview**.

Every application for enrolment at Toogoolawah State High School involves parents/caregivers attending an **enrolment interview** with their child. Interviews are held with a member of the School's Leadership Team.

At an **enrolment interview** new parents and students are introduced to the school; its vision and mission, curriculum overview and pedagogy, policies and practices, and payment of school fees. It also provides an opportunity for parents to ask questions and to look around the school site.

**Interviews** will be conducted at Toogoolawah State High School beginning **Monday 3 August through to Saturday 15 August**. Staff will make themselves available for interviews before, during and after school. **To support working families**, additional time will be made available on Saturday 8 August and Saturday 15 August. Please contact the High School Office to arrange a suitable time for your interview. If this period is not suitable, please contact the Office so that we can make an alternative arrangement. Please note that Monday 10 August is the Somerset Show Holiday.

In preparation for your **Enrolment Interview**, we ask that you start gathering the following:

- ✓ **Report Card** – Semester 1 2020 (copy)
- ✓ **Birth Certificate** (copy)

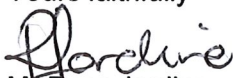
Once you have collected your **Enrolment Pack**, you will need to bring along to your **Enrolment Interview** the following documentation:

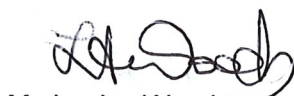
- ✓ Completed Enrolment Agreement
- ✓ Completed Application for Enrolment
- ✓ Report Card – Semester 1 2020 (copy)
- ✓ Medical information including Medicare number and copies of any medical plans
- ✓ Information about special needs including documentation (if relevant)
- ✓ Birth certificate (copy)

In 2020 the **Toogoolawah SHS Digital Learning Program** is compulsory for Year 7 Students. It is important that we support our learners so they can develop the ability to learn and work using Digital Technologies. We want to develop young people who are confident, creative and productive learners. A flyer with the details of this program is also attached.

If you would like more information about anything in this letter, please do not hesitate to make contact with our Office on 5423 4444 and we will direct you to the best person to answer your questions.

Yours faithfully

  
Mr Ross Jardine  
Principal

  
Ms Louise Woods  
Deputy Principal

  
Ms Vanessa Masters  
Junior School Co-ordinator

76 Old Mount Beppo Road  
Toogoolawah Queensland 4313

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Email: [the.principal@toogoolawahshs.eq.edu.au](mailto:the.principal@toogoolawahshs.eq.edu.au)

[www.toogoolawahshs.eq.edu.au](http://www.toogoolawahshs.eq.edu.au)

*Working Together*





## TOOGOO LAH STATE HIGH SCHOOL

### 2020 YEAR 6 TO 7 TRANSITION TO HIGH SCHOOL PROGRAM



Enrolments are open for 2021 – Phone 5423 4444 to register for your interview

2020 Term 1		
Week 7	Enrolments Open	<ul style="list-style-type: none"><li>Expressions of Interest Forms distributed through the Primary Schools</li></ul>
2020 Term 2		
Cancelled due to Department Guideline re COVID 19		
2020 Term 3		
Week 2 & 3	Primary School visits	<ul style="list-style-type: none"><li>T SHS staff will visit each school to speak on full school parades about the Transition program</li><li>The 2021 Enrolment Pack distributed to families through the Primary Schools.</li><li>Copies of the enrolment pack information will be available on the school website</li></ul>
Week 2 & 3	Bookings Open for Enrolment Interview	<ul style="list-style-type: none"><li>Parents should book early to secure your preferred time for an enrolment interview</li><li>Book an interview by phoning TSHS on 5423 4444</li></ul>
Week 4 & 5	Enrolment Interviews	<ul style="list-style-type: none"><li>All Year 6 students must attend an interview with their parent/carer</li><li>Staff will make themselves available for interviews before, during and after school.</li><li>To support working families, additional time will be made available on Saturday 8 August and Saturday 15 August</li></ul>
Week 7 Friday 28 Aug	Orientation Day 8.45 – 3.00 (no change)	<p><b>Harlin SS, Linville SS, Toogoolawah SS and Esk SS</b> students will spend the day at Toogoolawah SHS. Students will:</p> <ul style="list-style-type: none"><li>be introduced to key members of staff</li><li>be involved in school orientation activities</li><li>participate in get-to-know you activities</li></ul> <p><b>Please note:</b></p> <ul style="list-style-type: none"><li>Only students who have completed the Enrolment process are eligible to attend.</li><li>Students are to make their own way to the High School The School Bus service can be used</li><li>Primary School teachers will accompany the students</li><li>The School Tuck Shop will be available for students</li></ul>
2020 Term 4		
Week 9 Thursday 3 December and Friday 4 December	Transition Days 8.45 – 3.00 (no change)	<p><b>Harlin SS, Linville SS, Toogoolawah SS and Esk SS</b> students will spend two days at Toogoolawah SHS. Students will:</p> <ul style="list-style-type: none"><li>attend timetabled classes for the following year</li><li>meet teachers from the key curriculum areas</li><li>receive specific information for the start of 2021</li></ul> <p><b>Please note:</b></p> <ul style="list-style-type: none"><li>Only students who have completed the Enrolment process are eligible to attend.</li><li>Students are to make their own way to the High School</li><li>The School Bus service can be used</li><li>Primary School teachers will not be accompanying the students.</li><li>The School Tuck Shop will be available for students</li></ul>

**Enrolment interviews are essential for all students**



# Digital Learning in 2021



In 2021, all students will be required to have a laptop so that they can stay connected to classroom content both at school and at home. Parents and students can choose from two options, it is up to families to choose the option that is right for them. **Please complete the Option 1 or 2 form to register your interest.**

## Some benefits of Digital Learning are:

- Access in all classes to filtered internet and the School's Learning Management System (The Learning Place)
- Access to Mathletics and the State Library of Queensland e-book library
- Access to Class OneNote 24/7 via the School's 'cloud services'
- Free installation of Office 365 on up to 5 devices
- Access at home to Outlook 365 - student and teacher emails and school calendars
- Access to electronic copies of the text books

**Strong support from parents and caregivers is paramount in ensuring students gain maximum benefit for their**

## Option 1 – Bring Your Own Device (BYOD)

In this option, students and parents purchase a device privately.

### Things to note about this option:

- The School will charge a yearly Levy of \$50 for each personal laptop/tablet device for technical support to connect to the School's wireless network. The School's wireless network enables students to access filtered internet and the School's Learning Management System (The Learning Place)
- The levy will be for a calendar year and will need to be paid at the start of every year. A BYOD sticker will be stored in your student's diary as evidence of the signed agreement
- Current suggested minimum device specifications can be viewed on our website under 'Extra-curricular': <https://toogoolawahshs.eq.edu.au/Extracurricular/Computerandinternet/Pages/Computerandinternet.aspx>
- Laptop computers/tablet devices can only be used at school with the knowledge and written approval of the parent/guardian and the School
- The School cannot undertake to provide technical assistance for hardware or software problems that may occur with BYOD laptops/tablet devices
- Due to current technical limitations **BYOD devices cannot access network drives or printers**

## Option 2 – Join the School Take-Home Laptop Program

In this option, students and parents will be supplied with a School owned device for the year and pay a yearly participation fee of \$220.

### Things to note about this option:

- The yearly payment of \$220 can be paid by instalments through the Student Resource Scheme
- The School will provide technical assistance for hardware or software problems that may occur with the School's laptops
- As the laptop is school property, students can only use the school laptop for learning related activities